

RAMESHKUMAR T

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9/311B, K.L.R. Nagar, Bodipatti (Po), Udumalaipettai (Tk), Tiruppur (Dist) - 642 154.



OBJECTIVE

I seek challenging opportunities where I can fully use my skills for the success of the organization.

CAREER SUMMARY

I have over all 7 years experience in Dispatch Department and Accounts Department. Which is including 4 years of Experience is related to Production Accounting (Accounts).

Working knowledge of MS Office, SAP – SD (Sales and Distribution) Module & PP (Production Planning) Module.

EXPERIENCE

01/03/2016

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14/03/2020

Manjilas Food Tech Pvt Ltd (Double Horse – Food Processing), Pollachi.
Production Executive - Billing Accounting (Accounts).

ERP APPLICATION USED:

SAP – SD (Sales And Distribution) Module & PP (Production Planning) Module.

KEY RESPONSIBILITIES HANDLED:

1. Regular attending to team meetings.
2. Every day morning production, packing batch is taken up from production team.
3. Updation of SAP Production entries from underlying documents from production team.

Preparation and Submission of the following MIS reports:

Daily Shift wise:

- (a) Production data (SAP).
 - (b) Packing data (SAP).
 - (c) Yield Report (Excel).
 - (d) Shift report (Excel).
 - (e) Manpower utilization (SAP & Excel).
 - (f) Machine utilization(after SAP reimplementation)
1. Daily stock reconciliation with system & Physical data.
 2. Invoice Preparation (Executive-Billing Accounting).
 3. Preparation of Sales tax related documents (Executive-Billing Accounting).
 4. Follow-up with production & quality assurance for material updation in sap system.
 5. Updation of dispatch details in system.
 6. Sending dispatch details to concern HO through mail.
 7. Monthly & Weekly report preparation.
 8. Monthly sales report preparation.
 9. Submit need based data to management.

25/02/2013

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29/02/2016

Jain Irrigation Systems Ltd (PVC Pipe Manufacturing), Udumalaipettai.
Dispatch Assistant.

ERP APPLICATION USED:

SAP – SD (Sales and Distribution) Module.

KEY RESPONSIBILITIES HANDLED:

1. Daily stock taking & Record maintaining.
2. Pending for dispatch updation.
3. Dispatch planning & arranging vehicle for the day.
4. Supervising the loading activity.
5. Follow-up with transporter for vehicles.
6. Follow-up with production & quality assurance for material updation in sap system.
7. Invoicing in sap system.
8. Preparation of other statutory documents for sales tax.
9. Updation of dispatch details in system.
10. Sending dispatch details to concerned depots through mail.
11. Preparation of loading charges on weekly basis.
12. Checking & passing of transporter bills for approval.
13. Daily stock reconciliation with system & Physical data.

EDUCATION

2009 - 2012

Sri Ramakrishna Mission Vidyalaya College Of Arts And Science/Bharathiar University - Coimbatore.
B.Sc., Mathematics
First Class With Distinction/80.74%

2009

Government Boys Higher Secondary School/State Board - Udumalaipettai.
HSC
81.91%

2007

RVG Higher Secondary School/State Board - Udumalaipettai.
SSLC
82.20%

ACTIVITIES

National Services Scheme in Sri Ramakrishna Mission Vidyalaya College Of Arts And Science, Bharathiar University, Coimbatore for Academic year 2009 - 2012.

Participant of Mime & Quiz competition in intercollegiate meet.

SKILLS

SAP ERP - SD (Sales And Distribution) Module

SAP ERP - PP (Production Planning) Module.

Accounting Package - Tally ERP 9.

LANGUAGE

Tamil
English
Malayalam

QUALIFICATION AFFILIATION

Diploma In Computer Application (DCA) - 09-Jun'2012 to 09-Dec'2012.

COMPUTER PROFICIENCY

Packages

MS Office - Excel, Word, Power Point And Outlook.

Operating Systems

Microsoft Windows XP, Windows 7, Windows 8.

INTERESTS

Surfing through internet
Photoshop

ADDITIONAL INFORMATION

Current CTC

2.1 LPA

Expected CTC

Negotiable

Notice Period

One Month

PERSONAL DETAILS

Date of Birth : 13/08/1990
Marital Status : Unmarried
Nationality : Indian
Father Name : S Thangavel

REFERENCE

K V SURYANARAYANA - "Jain Irrigation Systems Ltd (PVC Pipe Manufacturing), Udumalaipettai."

Dispatch Manager
kvsurya2005@gmail.com
8098846945

ANOOP NAIR - "Manjilas Food Tech Pvt Ltd (Double Horse – Food Processing), Pollachi."

Accounts - Assistant Manager
anoopk@manjilas.com
9544094220

DECLARATION

I hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.

Place : Udumalaipettai.

Date :


(RAMESHKUMAR T)